



# THE AIDS UNITED AMERICORPS PROGRAM

## SUPPLEMENTAL APPLICATION



If you have any questions, please call (202) 408-4848, x258, or send an e-mail to [americorps@aidsunited.org](mailto:americorps@aidsunited.org).

### CHECKLIST / INSTRUCTIONS

In order for your application to be considered, the following materials need to be submitted to AIDS United by **June 1, 2012**:

- A completed AmeriCorps general application (available online at [www.americorps.org](http://www.americorps.org) or by calling 1-800-94-ACORPS).
- TWO completed references (reference forms are online and included in the paper AmeriCorps application. If you are using the latter, the forms can be sent directly to AIDS United by the persons completing the references. **If your references have filled out the online forms, no further action is needed on your part.**)
- This AIDS United Supplemental Application, fully completed with signature (including *site rankings and essay questions* on pg. 2).
- A copy of a United States passport **OR** a copy of driver's license **AND** a copy of a birth certificate **OR** primary documentation of status as a citizen or lawful permanent resident of the US.

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For more information about AIDS United, visit [www.aidsunited.org](http://www.aidsunited.org).

Email **completed** materials (completed application, essays, and scanned IDs – TIFFs not accepted) to: [americorps@aidsunited.org](mailto:americorps@aidsunited.org)

Or mail **completed** materials (without staples) to the following address:  
**AIDS United**  
**AmeriCorps Program**  
**1424 K Street, NW, Suite 200**  
**Washington, DC 20005**  
**Please send this form, your essays, and your IDs at one time and DO NOT e-mail and send a hard copy of your application!**

Member selection for the 2012-2013 program year will begin in January 2012. Applications are accepted from January 1 through **June 1, 2012**. It's best to apply early, so fill out your application soon! Please allow 5-7 days if you are mailing your forms.

**Please send only the requested application materials, via USPS, UPS, FedEx, or e-mail. No materials will be returned. Faxed applications will NOT be accepted.**

### APPLICANT INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Best time to telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Date of Birth (You must be at least 17 years of age at the beginning of the program year.) \_\_\_\_\_ Date of Graduation or GED \_\_\_\_\_

If you do not have a high school diploma or GED, do you agree to pursue one during the service year?  Yes  No

Are you currently serving in an AmeriCorps program or have you participated in one in the past?  Yes  No

As a requirement for acceptance into the program, all applicants will be required to undergo a criminal background check, including an FBI check, and a national sex offender check. A criminal history does not automatically exclude you from participation in the program. However, a sex offense conviction is exclusionary. Do you agree to undergo both these checks (results will remain confidential)?  Yes  No

To assist us in considering a service placement for you, please describe your familiarity and comfort levels with the following groups of people with whom you might work as an AmeriCorps Member (1=lowest, 5=highest).

	Familiarity	Comfort Level	Comments
Youth:			
Elderly:			
People of a different sexual orientation:			
People who are dying:			
People living in poverty:			
People of a different ethnicity or race:			

Please rank where you would like to serve as an AmeriCorps Member (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice, etc.). If you are committed to staying in your community or if you are not interested in all eight sites, **please rank only the cities in which you would like to serve**. As you think about these choices, please be aware that we cannot offer any financial assistance to help defray the cost of moving. Please also note that your application will only be reviewed by one site at a time, in the order that you rank them below. Please note that all placements are contingent upon funding continuation by the Corporation of National and Community Service; notice of funding will be received by May 31, 2012.

Albuquerque/Santa Fe, NM:\_\_\_\_, Chicago, IL:\_\_\_\_, Cleveland, OH:\_\_\_\_, Detroit, MI:\_\_\_\_, Indianapolis, IN:\_\_\_\_, New Orleans, LA:\_\_\_\_, Raleigh/Durham/Chapel Hill, NC:\_\_\_\_, Washington, DC:\_\_\_\_.

Are you available to begin the program by August 1, 2012?  Yes  No

Will you be available to attend two separate training conferences? Aug 2012:  Yes  No July 2013:  Yes  No

The availability of a personal car is not required for AmeriCorps members, except for those serving in Albuquerque/Santa Fe, NM; New Orleans, LA; and Raleigh/Durham/Chapel Hill, NC, who must have regular access to a car. Would you have a car available for use during your AmeriCorps service?  Yes  No

Where did you hear about this program? Mark all that apply.

Friend:  Internet:  Advertisement in newspaper/magazine:  Relative:  AmeriCorps Member:  News article:  Other: \_\_\_\_\_

## ESSAY QUESTIONS

Complete the following questions by writing or typing (preferred) on no more than 3 additional pages. Include your name at the top of each page in case the pages are separated from your application.

- Please describe your interest in serving in HIV/AIDS education, prevention, or client services.
- What unique skills do you have that would be of value in HIV/AIDS work?
- What are your greatest hopes and fears about HIV/AIDS?
- Describe any volunteer or paid work you have done in the HIV/AIDS field.
- Please briefly describe the most ideal service role you can imagine.
- Please describe a time in your life when you displayed commitment in a challenging situation.

## SIGNATURES / WAIVER

By inserting my signature below (electronic or typed signatures are acceptable) and sending all materials via email (preferred) or mail affirm that all of the enclosed information is true to the best of my knowledge. I hereby understand that AIDS United and its funders are not to be held responsible for damages or injuries to me and/or theft of my property while participating in any AIDS United AmeriCorps activity. With my signature below, I agree to indemnify and hold harmless the sponsoring organizations of any event held in the AIDS United AmeriCorps Program.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### PROGRAM OVERVIEW

As the first and broadest-reaching national AmeriCorps program focusing specifically on HIV prevention and care, the AIDS United AmeriCorps Program delivers vital resources while training the next generation of AIDS leaders. Over the past 17 years, the AIDS United AmeriCorps Program has trained and supported over 650 youth and adult members who share a passion for making a difference and saving lives. Partnering cities value the impact and energy of members who provide a variety of direct services where they are most needed.

AIDS United AmeriCorps members become leaders in their communities by serving as HIV/AIDS prevention educators; HIV antibody testers and counselors; food service providers for people with HIV/AIDS; case managers; and hospice and/or residential caregivers for people with HIV/AIDS. The program year begins in August and continues until mid July of the following year. The year begins with a mandatory Pre-Service Training (travel and accommodations are provided for all teams except the local team members, who will only be provided accommodations.).

AIDS United AmeriCorps members are placed in HIV/AIDS host agencies for four days per week. Once placed in an agency, members receive support and feedback from a Host Agency supervisor. Each participating city has an AmeriCorps City Supervisor who keeps in direct communication with the Program Manager at AIDS United. After serving four days in a Host Agency, members spend the Fifth Day of the week focusing as a team on service projects within the community or obtaining additional training on a variety of topics.

Members serve a minimum of 1,700 hours over the course of the program year. All positions are full-time and last approximately 11 months. In exchange for their service, members receive a taxable living allowance that is paid out semi-monthly over the course of the year. Members who complete the full year of service and who serve the minimum number of hours qualify for an education award, in the form of a voucher, of \$5,550 (gross), which is administered by the Corporation for National and Community Service.

### ELIGIBILITY

Those eligible to participate in the AIDS United AmeriCorps Program will meet the following criteria: they must be at least at least 17 years of age at the beginning of the program year; they must be a United States citizen or a permanent legal resident; they must have a high school diploma or GED by the time they receive their education award; they must be available to begin service in early August 2012; and they must complete the requisite application materials as defined above. Please note that the selection committee for the AIDS United AmeriCorps Program is committed to providing equal opportunity for all applicants, regardless of race, color, religion, sexual orientation, HIV status, national origin, veteran status, disability, creed, age, or gender identity or expression.

### AIDS UNITED

AIDS United strategically connects funding, advocacy, and capacity-building programs to ensure that every person at risk for or living with HIV/AIDS has access to the prevention and care services she or he needs.